

7th JUDICIAL CIRCUIT JUVENILE DETENTION CENTER
351 E. Kansas
Liberty, Missouri 64068
816-736-8400

JOB OPENINGS FOR DETENTION OFFICERS

We are seeking applicants for full time male Deputy Juvenile Officers and for part time male Deputy Juvenile Officer or Youth Specialist positions. Part time officers work no more than 16 hours a week and may not be scheduled to work some weeks due to their availability and the shifts to be filled. See below for qualifications, salary, etc.

All detention employees must be at least 21 years of age. Please do not apply if you have not yet attained the age of 21.

WHAT IS A DETENTION OFFICER?

RESPONSIBILITIES:

Detention officers are employed in the Juvenile Detention Center for the express purpose of providing for the security and safety of the youths in detention. They may be supervisory (Youth Service Supervisor), full time non-supervisory (Deputy Juvenile Officers), or part time non-supervisory (Deputy Juvenile Officers or Youth Specialists). Detention officers enforce rules including our restorative justice/cognitive behavior model, document behavior and incidents, work one-on-one with youths as well as working with groups of youths, testify in court as needed, and full time personnel also serve summonses and subpoenas to juveniles in detention. Detention is open and must be staffed 24 hours a day.

SALARY:

Part time non-degreed detention officers (Youth Specialist) start at \$11.42 per hour.
Part time or full time bachelor degreed detention officers (Deputy Juvenile Officer) start at \$14.04 per hour.

You must have a Bachelor's degree to be hired full time as a Deputy Juvenile Officer. Full time positions are not open to non-degreed individuals.

WHO SHOULD APPLY:

1. Do you desire to learn more about the juvenile and criminal justice system and gain valuable job experience in this profession? Are you currently working toward a degree in criminal justice? Do you have prior experience in the juvenile or criminal justice system?

2. Do you truly enjoy working with teenagers in crisis? Do you have experience working with teenagers?
3. Are you able to work various shifts? This is not a Monday through Friday, 8 to 5 job. Full time employees have a schedule of five 8-hour shifts per week. Part time employees are scheduled to work as openings occur. Part time employees must be able to work a full 8 hour shift unless you are a college student, in which case you may be allowed to work a 4 hour shift.
4. Can you keep a cool head in a crisis situation? Teenagers will say things to shock and hurt. Sometimes they lash out in a physical way. You must be able to remain professional at all times and deal with the poor behavior of the teen in a responsible and mature manner.
5. Are you able to work behind closed and locked doors? This is a locked, secure setting, and we will not prop open doors to make people feel more comfortable in the closed environment.
6. Juvenile detention officers work under many federal laws, state statutes, supreme court rules and standards, case law, local policy, etc. There are structured policies and rules for both detained juveniles and employees to follow which will keep everyone safe in this locked, secure setting. If you work well with structure, this may be a position you would be interested in.

APPLICATION PROCESS:

1. Send a letter of intent and resume either by mail or by email. Applicants selected from these will proceed in the application process.
2. Complete the application and return to the R. Kenneth Elliott Childrens Justice Center, 351 E. Kansas, Liberty, Missouri 64068. Those applicants selected will proceed in the application process.
3. Participate in interviews with the Superintendent of Detention. Those applicants selected from the interview process will proceed in the application process.
4. References will be checked, a criminal background with fingerprints will be conducted, and a background check will be made with Missouri Childrens Division. Any criminal background will probably disqualify you from employment.
5. If a college graduate, an official college transcript must be forwarded from your college.
6. A physical exam, a drug screen, and a physical agility test will be conducted and must be passed.

For more information, call or email Jenny Orr, Superintendent of Detention, 816-736-8400, jenny.orr@courts.mo.gov.